Bioconductor Community Advisory Board (CAB) Agenda

Jan 12, 2023 14:00 UTC and 14:00 GMT

Members: Kozo, Matt, Aedin, Yagoub, Lori, Johannes, Susan, Leonardo, Benilton, Daniela, Estefania, Kevin, Mike, Hédia, Xueyi, Leo, Nicole, Janani
Guest: Maria, Jen

Attending: Lori, Leo, Kozo, Janani, Aedin, Susan, Kevin, Johannes, Nicole, Mike, Leonardo, Yagoub, Benilton
Regrets:
Guests: Maria, Jen

Schedule
:00 - :5: Welcome!

:5 - :6 Review minutes from previous meeting for posting
   December minutes

:7- :35 Discussion

2022 Goal: Community Engagement:
   Goal for 2022-2023: organize community engagement, new people, and collaboration
   IDEAS: Hackathon/ Translation-a-thon / Workshop Viewing Parties, online board to announce study assignment topics?
   - Aedin created form, told us last meeting
     https://docs.google.com/forms/d/e/1FAIpQLSdl2I5cN1ky2JPe8-RlfWI7t7pHS7fPbJT66nE9VGk9j3eHaw/viewform?usp=sharing
   - https://docs.google.com/forms/d/e/1FAIpQLSdl2I5cN1ky2JPe8-RlfWI7t7pHS7fPbJT66nE9VGk9j3eHaw/viewform?usp=sharing
   - Action: Its ready to send out form to the community? (Maria)
   - As Google Forms isn't accessible in China, suggestion - make a page on Bioconductor website with the form questions, include link to form and say if the form isn't accessible in your country email your answers to the questions to cab@bioconductor.org
   - Hacktobter fest discussion (Maria/Kozo/Kevin) Speaker & Blog.
     - Action: Add to Feb meeting for discussion. (Kevin is in touch with DigitalOcean to invite one of them as a guest to our February CAB meeting).

Discussed at TAB

Better planning for presence at large conferences: ISMB, useR, JSM, ENAR,ABRF, RECOMB.

- Two tutorial submissions for ISMB 2023: Davide and Vince (on 'ecosystems for genomic data science')
- How can we help people coordinate attendance/presentation?
- Action: Add to Feb meeting for discussion

Better planning for significant publications:

- NAR for Hubs (database issue deadline in August, but need to contact the editor before July 1st).
- R Journal pieces for each issue (editor solicits "news from Bioconductor", but needs more)
- PLOS COMPUTATIONAL BIOLOGY: EDUCATION (example: Galaxy Training: A powerful framework for teaching!)
- Action: Lets add Publications to Feb meeting

Carpentries instructor training:

- 14 applicants accepted and signed up for instructor training (Carpentries membership gives us 15 seats per year). From US, Europe, Australia, Asia, Africa, covering multiple languages. Checkout process ongoing for those attending instructor training before Christmas.
- Aim to arrange workshops preceding BioC2023 and EuroBioC2023.
- The bioc-intro lesson is in beta phase - needs 'external' trainers to run the workshop and provide feedback before it can be officially included as a Carpentries lesson.
- Any contributions are welcome - a list of the currently active lessons can be found at https://bioconductor.org/help/education-training/.

LinkedIn
- Previous action item was to create a Bioconductor LinkedIn
- Vince & Maria made now here https://www.linkedin.com/company/bioconductor
- Can use it to
  - get recognition for your Bioconductor volunteering contribution e.g. CAB/TAB membership, by adding Bioconductor as your company in your LinkedIn experience section
  - post jobs in Core team
  - (see the https://www.linkedin.com/company/r-consortium/ for examples how it can be used)

There was some concern about "fake employees" and if there is a way to change "works for" to "affiliated with" (Action: can we assign this to the social media working group?)

Election Timeline

Nomination Form: https://forms.gle/ZvGM3bCHVmsozNwA8

- **December/January** Call for CAB community nominations
    - Call for nominations close January 31
    - Make page on website as above for people who can't access the Google form in their country and allow them to submit pdf of answers via email to cab@bioconductor.org
    - **IMPORTANT:** All original first year member terms are up. You **must** fill out the nomination form and rerun to retain seat on CAB Includes: Kozo, Johannes, Yagoub, Susan, Aedin, Matt, Benilton, Leonardo
    Exception: Lori re-ran last year to reup term; Saskia already voluntarily left

- Discussion of nominees at February CAB meeting
- Vote between February/March CAB meeting
- New Members invited to March meeting
- Officer Nominations at/by March meeting
- Vote between March/April CAB meeting
- New Officer start April meeting

We currently have 5 responses - 2 are current members

Action: Lori will create pdf to submit if you can't access google form

Governance Discussion:

- Time of nominations. Although January makes sense as the CAB started in Jan 2020, does it make sense to move nomination to another time in the year (during/after Bioc meeting or to coincide with TAB nomination).

    Vote: Should we move the nomination time? **Yes** for 2024
    Vote: If yes, should it coincide with Bioc Meeting or TAB?
        YES

- The CAB per the governance is 8-15 member board. We currently have 18. How do we feel about this number? Should we limit the board to 15 members at the next election or vote to change the governance number up to 18 or 20? We also don't have to fill all seats pending applications – perhaps voting should at first be just yes/no do we think they would be a good addition – and decided on number up to max amount in a second phase of voting?

> **Vote:** What is the maximum number of people that should be elected to the board?
>> Voted in poll: increase to 20 (we do not have to fill all 20)

And that doesn't include the Community Manager? Should the community manager be an official member/honorary member? This should be updated in the CAB governance either way.

> ~~**Vote:**~~ Honorary member. This was decided last meeting
> **Vote:** Does this count towards elected members/total board number?
>> Voted in poll: No it does not

Action Item: Lori update governance based on above votes/discussions

Time of Meeting:
> Review doodle poll (https://doodle.com/meeting/organize/id/axnKQErd)
>> 13 people responded – tops spots had 10/9
>> Top spots:
>>> Thur 11 am (8 yes, 2 maybe, 3 no)
>>> *** Thur 4 pm (8 yes, 2 maybe, 3 no)**
>>>> Action: Lori send invite for March

>>> Thur 7 am (8 yes, 1 maybe, 4 no)
>>> Thur 11:30 (8 yes, 1, maybe, 4 no)

Outreachy:
Contact on the Outreachy slack channel

From Jen: The Outreachy community application period for the March 2023 period is open **until Feb 10**. Community projects must be submitted by Feb. 24. Intern/fellowship applications open Jan. 16 - Feb. 6.

If we plan to participate, we should start messaging the community now that Bioconductor plans to participate in the Outreachy March 2023 and that we're looking for community

mentors with projects for this period. There's more information at
https://www.outreachy.org/. I think I can click a button to say we'll participate and then we
just need to apply for funding again. It would be really great if you (Maria) could help be a
community coordinator. I've also asked our two current interns to prepare a community
blog post about their projects and their Outreachy blogs, which I think we should also share
to the larger community to spread awareness of their work and this opportunity.

Action:

:35 - :55 CAB Regular Working Groups Reports
Reminder: PR http://workinggroups.bioconductor.org and update

Guests/Working Group updates:
How many representatives can/should come from a working group? Do we mind
extra members?

Working group schedule of presentations:
January - Website
Shared Tender Document

Meeting next

Feb - Industry
March -
April - Licensing

:55 - :58 Bioconductor Event Reports

Bioc2023 Boston Wed Aug 2- Fri Aug 4
From Erica posted on slack: The organizing committee for the 2023 Bioconductor
conference (BioC2023) is looking for organizers to help in planning the event. Participation
involves attending approximately monthly remote meetings (more frequently as the
conference approaches) plus taking on responsibilities in one or more of the areas listed in
the google form. https://lnkd.in/egB88PEw. Come join our organizing committee - expand
your network and meet like-minded people who share your passion! Also, join the
#bioc2023 channel for all conference-related news!

Action (for next meeting Feb/Mar): Should bioc2023 have a outreach day/session/discussion panel/presentation about community outreach with other groups - ROpenSci, Galaxy

:58 - :00 Other Business

ELIXIR all hands meeting Aedin/Maria/Leo/Davide